

**H. L. COLLEGE OF COMMERCE (ESTD. 1936)
F.Y.B.COM. SYLLABUS (YEAR: 2007-08)**

SUBJECT	PROFESSOR NAME	TOPICS	
		1 st Term	2 nd Term
Advanced Statistics Paper I	Prof. P.M.Parmar	(1) Function (2) Limit (3) Continuity (4) Differentiation	(1) Mathematical Expectation (2) Moments
	Prof. H. S. Doshi	(1) Decision Theory (2) Probability Distribution	(1) PERT & CPM (2) Moments
	Prof. P.B. Shah	(1) Binomial Expansion (2) Permutation and Combination (3) Probability	(1) Mathematical Induction (2) Quadratic Equation
Financial Accounting (General) Comp.A/c's	Prof. P. S. Chocha	(1) Dissolution of Firms (2) Conversion of partnership Firm	(1) Piecemeal distribution of Cash amongst the partners (2) Computerised Accounting (Tally)
	Prof. M. S. Bhavsar	(1) Consignments Accounts (2) Joint Venture Accounts (3) Branch Accounts (4) Investment Accounts	(1) Insurance Claims (2) Accounts from incomplete records
Financial Accounting (Corporate) Adv.A/c's	Prof. S. S. Shah	(1) Alteration of share capital 1, 2 & 3	(1) Company Final Accounts
	Dr. N. S. Bhavsar	(1) Revenue Accounts of General Insurance Companies (2) Profit Prior to incorporation	(1) Accounting Standardards
	Prof. B. M. Patel	(1) Issue of Shares including buy back of shares (2) Underwriting of Shares & Debentures	(1) Capital Reduction (2) Business Purchase
ECONOMICS-I	Prof. H.B.Chokshi	(1) Production Function, iso-quants (2) Theory of Costs (3) Perfect Competition (4) Monopoly (5) Price Discrimination	(1) Monopolistic Competition (2) Oligopoly (3) Theories of Interest (4) Theories of Profit
	Dr. Rajkumari Yadav	(1) Defination of Economics (2) Basic Problems of an Economy (Price mechanism) (3) Elasticity of Demand (4) Theory of Revenue	(1) Marginal Productivity Theory (2) Theories of Wage (3) Theories of rent
BOM-I	Ms. Khyati Shah	Planning Planning Premises Operational & Strategic plan Decision making Managment by objectives (MBO) Mgmt: Meaning & Important Schools of Mgmt thought	Management by Change Control Control Techniques
	Ms. Zalak Shah	Organising Departmentation Types of Organisation Motivation Leadership Mgmt: Meaning & Important Schools of Mgmt thought	Theory X, Y, Z Internet and Commerce Control Techniques
ENGLISH	Prof. K. V. Vachcharajani	Reading Comprehension, Speaking	Listening Comprehension Reading Comprehension
	Prof. Y. D. Shastri	English/Gujarati Medium Tenses, Articals, Prepositions 4 Poems (English Medium)	Modals Auxiliaries, Verbs, Writing Skills 1 Poem (English Medium)
	Ms. Niyati Shah	English Medium : Text - The Guide Chapter: 1 to 7 Gujarati Medium : Text - Ten Mighty Pens Lesson Nos.: 1, 2, 3, 7, 8 (4 poems)	English Medium : Text - The Guide Chapter: 8 to 11 Gujarati Medium : Text - Ten Mighty Pens Lesson Nos.: 4, 9, 10 (1 poem)

C.C.-I	Dr. M. S. Kelshikar	(1) Introduction to Communication : (a) Definition of Communication (b) Process of Communication (c) Objectives of Communication (2) Forms of Communication : (a) Verbal ie. Oral, Written & Advantages & Limitation (b) Non-Verbal - Types(Body Language, Para Lan., Time-Space Lang, Sign Lang) ; Inportance and Adv-Disadvantages of Non Verbal. (3) Understanding The Basics : Layout of a Business letter (4) Inquiry Letters	(1) Reply to Inquiry (2) Order Letters (3) Execution of orders
	Prof. K.V.Vachcharajani Prof. Y.D.Shastrri	(1) Vocabulary 1 - 35 words (2) Job Application letter (1) Qualities of Business letter (2) Vocabulary (35-50) (3) Precis Writing	(1) Complaints and Adjustment Letters (2) Collection letters (1) Sales Letters (2) Precis Writing

Note: Diwali Vacation will be from Wednesday, 7th November to Tuesday, 27th November 2007.