



# H L College of Commerce

**Date of Meeting:** Thursday, 11/7/2019

## Meeting Agenda

- Planning for NAAC Peer Team visit
- Committee formation
- Departmental preparation
- MOCK NAAC Peer Team visit by academic advisor

Sr. No.	Name	
1	Dr. Mona Kelshikar	Chairperson
2.	Dr. Parag Shah	Coordinator
3	Dr. Manisha Bhavsar	Co-coordinator
4	Dr. Nisha Bhavsar	Member
5	Prof. H R Bharucha	Member
6	Prof. P M Parmar	Member
7	Dr. Hetal Chokshi	Member
8	Dr. Sandip Parmar	Member
9	Mr. Dharmesh, Admin Office	Member

## Management Representative:

1	Shri B M Shah	Director, AES
2	Dr. A H Kalro	Advisor - AES



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## Discussion and Decisions

The NAAC peer team visit has been confirmed on 8 and 9<sup>th</sup> August 2019.

The tentative Peer team visit schedule was planned.

It was decided to share the details of the expectations of the Peer team with the faculty members, administrative staff, students and the Alumni association.

Various Committees were framed and the faculty was given the responsibility of each committee. Students volunteers were selected for each committee.

All faculty members were requested to prepare their individual as well as departmental files along with a small presentation showcasing their departmental activities

A mock Peer Team visit was planned on 1<sup>st</sup> August 2019 by academic advisor Dr A H Kalro.