

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

H L College of Commerce

1.2 Address Line 1

Late Principal S. V. Desai Road

Address Line 2

Navrangpura

City/Town

Ahmedabad

State

Gujarat

Pin Code

380009

Institution e-mail address

mail@hlcollege.edu

Contact Nos.

079 - 26462820

Name of the Head of the Institution:

Dr. M S Kelshikar

Tel. No. with STD Code:

079 - 26462820

Mobile:

09879742503

Name of the IQAC Co-ordinator:

Dr. N J Chaniyara  
Dr. P B Shah

Mobile:

09925035761  
09825026247

IQAC e-mail address:

iqac@hlcollege.edu

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HLCC 1936

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/61/RAR/62

1.5 Website address:

www.hlcollege.edu

Web-link of the AQAR:

http://www.hlcollege.edu/AQAR2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A+	91.30	2005	5 years
2	2 <sup>nd</sup> Cycle	A	3.22	2012	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/7/2006

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2008 – 2009 submitted on 15/10/2009
- ii. AQAR 2009 - 2010 submitted on 04/02/2011
- iii. AQAR 2010 - 2011 submitted on 22/10/2011
- iv. AQAR 2011 - 2012 submitted on 01/02/2012
- v. AQAR 2012 - 2013 submitted on 26/07/2013
- vi. AQAR 2013 - 2014 submitted on 23/07/2014

1.10 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="9"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="---"/>
2.8 No. of other External Experts	<input type="text" value="---"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held:	4
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="5"/> Faculty <input type="text" value="2"/>
Non-Teaching Staff <input type="text" value="2"/> Students	Alumni <input type="text" value="1"/> Others <input type="text" value="---"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="-----"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos. <input type="text" value="--"/>	International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution Level <input type="text"/>
(ii) Themes	<input type="text"/>

## 2.14 Significant Activities and contributions made by IQAC

- A proposal to organize a state level UGC sponsored seminar for quality enhancement at college.
- A proposal to organize a state level UGC sponsored seminar on physical education at college.
- A committee is framed to explore the pros and cons of autonomous status of the college.
- We have already initiated academic audit at the college. Detailed audit with more parameters are introduced.
- Started a morning class in order to accommodate the students aspiring for professional courses like CA, CS, ICWA.
- Conducting environment audit at the campus.
- Proposal of swimming pool at the sports complex of AES.
- Sports stadium at the college ground by Alumni Association by raising 1 crore through a fund raising program organized by Alumni association
- Developing a full- fledged sports complex.
- Renovation of 4 rooms and equipping it with latest teaching and learning equipments and infrastructure.
- Assignments for continuous evaluation.
- Viva voce' in the project work of the students at post-graduate level and also for UG students opting for Statistics as main subject
- College became the host of an inter-collegiate sports meet.
- Organizing a national level MUN – Model United Nation at the college by inviting students from all colleges of Gujarat.
- An active eco-buddy club for making students aware and sensitive towards eco-friendly campus.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• To organize a week long program covering various health awareness program and activities of social cause at the college.</li> <li>• To tie-up with corporate to conduct workshop for teachers of various colleges so that they can train their students in job skills and career training.</li> <li>• To conduct environment audit</li> <li>• To organize national level Model United Nation</li> <li>• To organize inter collegiate sports meet on behalf of Gujarat university</li> <li>• Renovation of staff, boys and girls toilet</li> <li>• To organize a state level conference at the college.</li> </ul>	<ul style="list-style-type: none"> <li>• Organized a Care &amp; Share week at the college.</li> <li>• Tied up with Tata Consultancy services for “Campus to Corporate” program.</li> <li>• Got environment audit by an external agency.</li> <li>• Organized national level MUN</li> <li>• Organized the sports meet with more grandeur.</li> <li>• Renovation of staff toilet done.</li> <li>• -----</li> </ul>

<ul style="list-style-type: none"> <li>To organize workshops and seminars to make students aware about various alternative career options along with and after B.Com.</li> </ul>	<ul style="list-style-type: none"> <li>Organized a state level workshop for students who opted for Statistics major.</li> </ul>
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2.16 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

**Provide the details of the action taken**

- |   |
|---|
| <ul style="list-style-type: none"> <li>Considered more parameters for Academic Audit.</li> <li>Initiated few modules of ERP.</li> <li>Conducted environment audit at the campus by appointing external agency.</li> </ul> |
|---|

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1	-	-	-
UG	2	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **CBCS**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	--
Annual	--

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Analysis of the feedback in the Annexure I

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	--	14	--	2

2.2 No. of permanent faculty with Ph.D.

5
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	14	--	--	--	2	1	16	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	07	--
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	7	21
Presented papers	3	2	2
Resource Persons	---	3	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching wall in newly renovated 4 class rooms
- More books from library for top 20% students.
- Discussing while showing answer sheets to the students
- Project work for the final year students of Special Statistics
- Assignment in all subjects
- Industrial visit for second and final year students.
- Inviting experts from industries to deliver lectures and conduct workshops for the students.
- Screening of movies related to topics in the syllabus in the subject of English and Management.
- Display of best five answer papers of each year in the Library.

2.7 Total No. of actual teaching days during this academic year

182
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## 2.8 Examination/ Evaluation Reforms initiated by the Institution:

- Project work for TY special statistics students
- Assignment of subjects for all students
- Showing of answer sheets to students who have applied for rechecking.
- Objective questions in papers to test the concept clarity
- Complete secrecy in allocation of paper setting
- Exclusive examination room, computers and photocopy machine for examination
- Assignments for continuous evaluation.

2.9 No. of faculty members involved in curriculum

Restructuring /revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

0	0	3
---	---	---

2.10 Average percentage of attendance of students

76
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## 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.Com. Accountancy	1498	42	526	456	132	93
B.Com. Statistics	57	2	39	44	15	100
M.Com	193	8	40	35	14	97

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- In every IQAC meeting with the departmental heads, we have a brain storming sessions for improving teaching, learning and evaluating process. It is the outcome of these meetings that college has started remedial classes for academically weak students, reimbursement of all expenses for attending seminars & workshops by faculty, showing answer sheets to the students, display of best answer papers in the library, industrial visits, project work in few subjects, issuing more books per students from the Library and more.
- At the end of every academic year, the workload distribution in each subject is completed in advance for the next academic year to enable the teachers to preview their course from every possible angle. Detailed content analysis is made at the departmental level which covers allotment of lectures per topic, preparation of teaching materials to complement explanation, planning suitable teaching technique per topic including the use of technology where possible. The topics to be covered during the first and second terms are decided, and informed to the

students by distributing individual copies of the academic programme in the beginning of the next academic year.

- Every year IQAC discusses with all faculty members for use of latest technology in teaching and learning processes. It is after this discussion, Laptops were given to each department and even the Wi-Fi connectivity. It helps the faculty to make maximum use of multimedia aids available in almost all class rooms of the college.

### 2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	---
Others	---

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	13	0	8
Technical Staff	17	01	0	0

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Institution grants duty leave to all faculty members who go for conferences, seminars and workshops and also reimburses the registration fees. Such programmes not only keep faculty update with new developments in the subject but also show direction for new scopes of research.
- All expenses like travel expense and lodging boarding of the faculties are reimbursed by the institution if the faculty is presenting a research paper at the conference.
- Study leave are granted to the faculties who want to participate in the research activity.
- Institution also employs on substitute on ad-hoc basis faculty to replace permanent teachers who is going for a long leave for research.
- A team of faculty members who have completed minor research projects motivates and guide other faculty members to apply for minor research projects and also other projects.
- Laptops and WiFi facility is provided to each faculty which helps them in their research activities.
- College timings are made flexible during non- teaching days for the faculty members engaged in research work.
- Special arrangement in the Library is made for them for uninterrupted research work. Books and journals required for research are subscribed on purchased in our Library.
- Research activity taken up the faculty members are mentioned in the annual report.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	---	1	2
Outlay in Rs. Lakhs	164961	124197		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	6	1
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	---	---	---	---
Minor Projects		UGC		
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	2011	HRD - Information	78 Lakhs	39 Lakhs
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	---	---	03	02	03
Sponsoring agencies	---	---	College	Gujarat University	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
02	---	02	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="1"/>	State level	<input type="text" value="5"/>
National level	<input type="text" value="4"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="03"/>	College forum	<input type="text" value="07"/>
NCC	<input type="text"/>	NSS	<input type="text" value="4"/>
		Any other	<input type="text"/>

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

**CWDC**

- Pinkathon, a women's run for breast cancer awareness had organized by SBI & WDC of Gujarat University on 12<sup>th</sup> October, 2014 Sunday at 6:00 a.m. at Sabarmati river front in Ahmedabad. CWDC of our college participated in this initiative and 75 girl students of our college ran for this noble course.

**NCC:**

- First time in our college 4 Cadets namely UO Nomankhan Pathan, CPL Bhadauriya Pankaj, LCPL Ajay Solanki, CDT Mayur Tolia Represented Republic Day Camp 2015 at New Delhi and were selected for the Prime Minister's Rally.
- SUO Sanjaysinh Rathod secured gold medal in Gujarat University Best Cadet Senior Division Army Wing, he also secured 2 Gold Medal in Best parade commander and Best cadet Advance Leadership Camp and He also received a Silver medal in Kabbadi competition at Advance Leadership Camp held at Punjab and he also awarded Addle Dte Gen of NCC Commendation Card. He was also camp senior in All India Advance Leadership Camp held at Ahmedabad.
- UO Nomankhan Pathan attended the Trekking Camp at Madhya Pradesh.
- CPL Bhadauriya Pankaj attended 50th Gujarat State shooting championship NCC West Zone.
- CDT Mayur Tolia was selected as parade commander for the Prime Minister's Rally 2015.

- UO Vikas Yadav received Director General of NCC Commendation Card from Honorable Governor of Gujarat for his scintillating performance in Rifle Shooting.
- Our 3 Cadets namely cadet Yashu Sharma, Cadet Divyesh Patel and Cadet Sadafkhan Pathan Represented Gujarat at NCC National Games 2014 at New Delhi.
- Our 5 Cadets attended the Advanced Leadership Camp (namely SUO Sanjaysinh Rathod, Cadet Vaghela Mitul, Cadet Rana Devang, Cadet Vaghela VanrajSinh, Cadet Vala Chirag).
- Our 4 Cadets attended the National Integration Camp at Aandhra Pradesh (namely SGT Nihar Bhatt, Cadet Dayal Aakash, Cadet Darji Riddhi, Cadet Ajmera Monika).
- Our 2 attended Basic Leadership Camp (Cadets namely Cadet Rana Devang and Cadet Chaudhry Mukesh).
- Our 6 Cadets attended the Army Attachment Camp at 85 Brigade Chiloda, Gandhinagar, where they got the experience of Army life (namely UO Pathan Nomankhan, SGT Rathod Naman, L-CPL Solanki Ajay, L-CPL Vagh Ram, Cadet Vaghela Mitul, Cadet Solanki Rajesh).
- Cadet Aehral Topan got “A” grade in NCC “C” certificate under the authority of Ministry of Defence, Government of India.
- Girl Cadet Priya Pathak secured 2 Gold medal in Piloting and Best Drill and also 2 gold medals as camp senior and 2 gold medals in Cultural Programme.
- Girl Cadet Ankita Dubger secured 2 Gold medals in Best Drill and Cultural Programme.
- Girl Cadet Thakur Komal secured Gold medal in Cultural Programme.
- Girl Cadet Nidhi Pathak secured 2 Gold medal in Piloting and as a Camp Senior and also Gold medal in Cultural Programme.
- Girl Cadet Vishwarani Jadeja secured gold medal in piloting in CATC.
- CDT Ajaysinh Parmar secured 1st position, Cadet Aehral Topan 2nd position and Cadet Bhagora Ishwar 3rd position in Marathon Organised by H L College Alumni Association.
- Our entire Contingent of Cadets under the leadership of Lt H R Bharucha conducted the flag hoisting ceremony at our college and on Republic Day at the Gujarat University.
- Our NCC Cadets were active participants in the HLCC SAYEN Eco Buddy Club organized by our college and volunteered for:
  - Dandiya 2014 (held by H L College Alumni Association).
  - Health awareness & Blood donation camp held by H L Alumni Association.
  - Model United Nations held by H L College of Commerce.
  - Participated in B SAFAL Marathon against Corruption.

### NSS:

- NSS organized “Care and Share” week in the month of August for creating social awareness among college students. Issues like AIDS awareness, Organ donation, Thalassemia awareness, Blood donation, environmental concern. As a part of cleanliness programme initiated by Government of India, NSS team at H L College of Commerce pledged their allegiance for the purpose. NSS team distributed note books and clothes to needy people.
- NSS at HL organized two visits one to old age home at Naranpura and another to cancer hospital at Vasna.
- A team of 20 NSS students took part in 7 days camp organized by Gujarat University at Lilapur village. Four students had participated in 2 days zonal seminar of NSS at Modhera, Mehsana.

NSS volunteers as usual participated in 15th August & 26th January flag hosting ceremonies both at the College Level & University Level.

Our NSS Volunteers also helped blind students as readers and writers in collaboration with Blind people Association, Ahmedabad.

### HLCC SAYEN ECO BUDDY CLUB

The club focuses on making the students identify the problem areas and find a solution for them and implementing it, so as to bring a change in the campus atmosphere and thereby contribute towards saving the environment. Activities included:

- Participation in SAYEN Handprint Challenge 2014
  - Received SEED funding of \$450/- from CEED
    - for making contribution to environmental sustainability
    - and strive towards making the HL campus carbon neutral.
- Preparing Carbon Foot Print report
  - Energy Audit
  - Execution of Energy Audit Recommendations
  - Water Harvesting
  - Tree Plantation
- Initiatives during 2014-15
  - Waste Management Initiatives
  - Cleanliness Awareness & Drive
  - Paperless Campus
  - Document Management Initiatives
  - Procurement of high end Server & ERP Management Software
- Solar power initiative
  - Our Proposal for 63 KW solar power initiative has been sent to UGC under the 12th plan

The members of the HLCC SAYEN Eco-Buddy Club, NCC & NSS, and the faculty members of the college joined hands to carry out a wonderful activity of “VRUKSHA ROPAN” on 23/09/2014 at 3:30pm.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	787 Sq. Mts.			
Class rooms	13	1	College Mgt.	
Laboratories	01			
Seminar Halls	03			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		3	UGC Grant	
Value of the equipment purchased during the year (Rs. in Lakhs)		12.27 Lacs	UGC + State govt. + College Mgt.	
Others				

#### 4.2 Computerization of administration and library

- College has successfully implemented the first phase of total automation of administration at the college. We have purchased office automation software for smooth and effective administration process. All administrative staff is already trained for computerization process.
- Library is now fully computerized. All books have bar-codes and issue of books is done through scanning the book and student I – card. Special software of these has been purchased by the college.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	54252	135404 Rs.	-----	-----	54252	135404 Rs.
e-Books						
Journals / Periodicals	40	69972	-----	-----	40	69972
e-Journals	-----	-----	-----	-----	-----	-----
Digital Database	-----	-----	-----	-----	-----	-----
CD	8	3719	-----	-----	8	3719
CD with Book	152	-----	-----	-----	152	-----
Others (specify) DVD	14	3800	-----	-----	14	3800

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	38	01	25	01	01	06	08	--
Added	13	--	27	--	--	03	08	--
Total	51	01	52	01	01	09	16	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Computer literacy is now inevitable in all walks of life. College has been organizing various training programmes for administrative staff and students.
- We have a computer subject as a subsidiary subject for the students. This program takes care of developing the basic skills of the computers among students.
- College informally conducts programs for developing and enhancing use of ICT in teaching methodology.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	196077
ii) Campus Infrastructure and facilities	604289
iii) Equipments	68936
iv) Others	971258
<b>Total:</b>	<b>1772574</b>

## **Criterion – V**

### **5. Student Support and Progression**

#### **5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

College is providing number of student support services which are listed below. The awareness of these services is done through class room broadcasting system, notice boards and special sessions of freshers by senior students. Faculty members also play a vital role in enhancing the awareness and providing various student services.

- Formation of Students Council and Event Management Committee which develops the sense of responsibility among students and develops leadership quality.
- Remedial classes for SC/ST/OBC and academically weak students to address the problem of slow learners.
- Orientation to all FY B.Com students for making them aware with the rules and regulations of the college, facilities at the college and activities at the college.
- Library orientation to all FY B.Com students to get them acquainted with library usage.
- Career Counselling for all students to widen the horizons of the students.
- Formation of various clubs for expressing their talent. Organizing workshops and lectures to enhance their skills. All expenses for the activities are borne by the college so that participation of the students is not affected due to financial issues.
- Free well protected two – wheeler parking lots.
- Industrial visits to expose the students to the practical world.
- Maintaining teacher taught ratio by recruiting ad-hoc staff.
- Student's in-charge of every clubs for developing the future leaders.
- Strong and vibrant alumni. Its activities made open for current students gives an opportunity to interact with the alumni.
- Celebrations of National festivals at college to develop the spirit of nationality.
- Acknowledging the contribution and achievements of students in academic, extra- curricular & sports activities by giving certificates and trophies and Cash Prizes.
- Red Carpet- Welcome to FY, Adieu – farewell to TY, Expressions- two days inter-class events.
- Attractive and informative website having regular updates of college announcements and activities.
- Showing of answer sheets and displaying top 10 answer sheets in the Library.
- Full- fledged Youth Magazine designed and prepared by the students and for the students.
- INA Book bank facility
- Merit Based Scholarships & Need Based Scholarship
- Prompt dispensation & dealing of student related work like providing bonafide certificate, NOC, testimonials, duplicate fee receipt etc. Recommendation letters or any other college related documents.
- Free internet facility & Wi-Fi connectivity for students.

## 5.2 Efforts made by the institution for tracking the progression

- In our newly implemented we have a module for collecting and analyzing the current and past students.
- Our T Y B Com students, who are on the verge of completing their course, are a part of the 360 feedback mechanism that we have put in place. So the college receives feedback from every graduating batch.
- Our graduates normally become member of our Alumni. During our regular meetings with the Alumni association, we get their feedbacks in an informal way. This feedback is then communicated to the concerned individuals through the Principal.
- All academic and extra-curricular activity reports are sent to the management. Management gives their feedback and suggestions after referring the reports.
- Director of our trust -AES, is a member of our IQAC, so he is always a part in major decisions for growth and development of the college. During IQAC meetings he uses his corporate experiences and guides us in administrative developments of the college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1498	193	--	--

(b) No. of students outside the state

39
----

(c) No. of international students

--
----

Men	No	%	Women	No	%
	733	43		958	57

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
945	147	41	535	2	1670	985	152	60	491	3	1691

**Demand ratio** 10:1

**Dropout %** 4.67

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

M T Educare, Mumbai based company has taken initiative to give training session for coaching CAT-2015. Beneficiaries are SY & TY students. They get robotat software for free which has been development by MT Educare.

No. of students beneficiaries

32
----

### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="---"/>	SET/SLET	<input type="text" value="---"/>	GATE	<input type="text" value="---"/>	CAT	<input type="text" value="---"/>
IAS/IPS etc	<input type="text" value="---"/>	State PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="---"/>	Others	<input type="text" value="---"/>

### 5.6 Details of student counselling and career guidance

- The college in collaboration with various professional institutions arranges for a career counselling session for all First year students in the beginning by the year. This helps them to focus on a career right from the first year, and join any of the add-on courses of their choice along with UG studies.
- We also arrange for interactive sessions with eminent personalities to give our students exposure to the 'not-so-common careers' like fashion-designing, animation & multimedia film making etc.
- Since some of our students aspire to study abroad after graduation, College also promotes foreign education after proper verification of authenticity of the university and colleges coming at the college. College had tie-up with 'Pyramid Overseas consultant – a foreign education consultant.
- Books on career planning and brochures received from organizations and institutions of higher learning in India and abroad are made available for student's inspection in the Library.
- Internet facility is also available to the students for this purpose.

No. of students benefitted

150

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	---

### 5.8 Details of gender sensitization programmes

All activities of CWDC act as gender sensitizing program.

All events at the college take care of this issue.

- Topics of our Debate and Fine Arts competition, themes of Theatre activities like Skit and Drama act as gender related sensitizer.
- Cookery, Salad making and Hair Styling competitions for boys and girls also serve as gender-sensitizer.

Organizing teams for various events have girls and boys as leaders and even in participation.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	21	10500
Financial support from government	590	1712365
Financial support from other sources	55	99200
Number of students who received International/ National recognitions	--	--

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

**5.12 No. of social initiatives undertaken by the students**

### 5.13 Major grievances of students (if any) redressed:

We have a grievance Redressal cell for students and faculty members managed by two of our faculty members Dr. N. J. Chanyara and Prof. M. S. Bhavsar. Students having grievance can contact these two faculty members and get it solved. Even faculty members having any such issue can take help of the cell.

For girl's students we have CWDC which focuses on development of girls and also addresses issues related to girls.

No major grievance of the students was registered last year.

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

##### **VISION:**

To be among the top 10 commerce colleges in India within 5 to 7 years and to prepare students who are an asset to the society and are model citizen.

##### **MISSION:**

H L College of Commerce strives to widen the knowledge horizons of its commerce students beyond boundaries to lead them to be in tune with tomorrow so as to contribute the best in the economic and cultural empowerment of the nation. It aims to further hone the students' intellectual acumen, personal discipline and moral conviction.

#### **6.2 Does the Institution has a management Information System**

College does have separate software for **Accounting, fees collection, Library, attendance, internal marks.** Management has introduced ERP software for finance management. College is in the process of having office automation system shortly.

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

- The university has introduced the Choice Based Credit System and semesterization in which besides the five compulsory subjects, one Core Subject, one subject Elective and one Foundation and Soft Skill paper has been introduced.
- A few of our faculty members have been providing regular feedback for appropriate inclusion of topics in Academic Bodies and Board of Studies or during interaction with members of the Department of the University.
- On the basis of feedback from our students we had offered them a short course on Data analysis using Excel and course on Animation film making at our campus.
- College is selecting life skill program and industry program like Personality Development and Life Insurance from the list of programmes Gujarat University provides. Courses are implemented under Soft Skill and Foundation courses.

### **6.3.2 Teaching and Learning**

- At the end of every academic year, the workload distribution in each subject is completed in advance for the next academic year to enable the teachers to preview their course from every possible angle.
- Detailed content analysis is made at the departmental level which covers allotment of lectures per topic, preparation of teaching materials to complement explanation, planning suitable teaching technique per topic including the use of technology where possible. The topics to be covered during the first and second terms are decided, and informed to the students by distributing individual copies of the academic programme in the beginning of the next academic year.
- The requirement for additional teachers as assistants is also identified. Recruitment of new teachers has not been sanctioned by the Government since last years as per the present policy, despite the fact that as many as six permanent teachers have retired during the period.
- Exam schedule/time-table is announced one month advance. Paper style is discussed in each subject in the class.
- College has around 150 students per class which makes the class room teaching strenuous. To cope with this strength in the class and to make every teacher's voice audible every teacher is given a very sensitive portable mike.
- Every teacher is provided with a laptop for making class room teaching more effective and interesting.

Project work is introduced for Statistics students to give them hands on training of industry requirements.

### **6.3.3 Examination and Evaluation**

- Assignment to all students which is linked with internal marks.
- We have introduced the system of showing answer sheets to the students.
- System of verification of attendance and internal marks.
- System of preparing sets of 10 best written papers in each subject for reference of students.
- For internal evaluation, teachers exchange solutions of papers and discuss common evaluation and marks pattern if the paper sets are to be divided among teachers.
- All teachers are involved not only in paper setting, supervision and paper checking for internal exams but also in paper setting, supervision, observer's duty, paper-checking and moderation at Gujarat University exams.
- We have started with result analysis of our college student's performance and also comparing with the overall performance of Gujarat University students.



#### **6.3.4 Research and Development**

- Duty leave and reimbursement of registration fees to all faculty members who go for conferences, seminars, faculty development programme and workshops.
- Reimbursement of all expenses like travel and lodging and boarding along with registration fees to the faculty who is presenting a research paper at conference.
- Appointment of substitute on ad-hoc basis to replace permanent faculty who is going for a long leave for research activity.
- Faculty members are free to order any number of books and journals required for their research work.
- A team of faculty members who have already completed the minor research project guides and motivates other faculty members to apply for minor research projects.
- M. Com students are motivated by our faculty members to pursue for M.Phil and Ph.D.
- College collaborates with various institutions /G.O. / N.G.O.'s for extension activities.
- The budget given by the Government for our NSS activity is limited. For conducting extension activities of NSS in an effective way college bears the extra expenses.
- Regularly visits of NSS students to Old Age Home, Cancer Hospital, Organizations under privileged sensitizes them towards the society.
- College makes its grounds available for coaching at a very subsidized rate.

#### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- Book bank and Free books for needy students through INA Library.
- Customized library software for bar coding and issuing books.
- Water cooler with purifier at the college Library.
- All class rooms with Audio-Visual facility.
- All departments with Laptops.
- Wi-Fi campus.
- Private Contracts for maintenance and cleanliness.
- Free Two Vehicle parking with security.
- Beautiful student friendly campus with sufficient seating arrangements. Permanent Stage for the college programmes which can be used on either side.
- Campus is specially designed for physically disadvantage individuals.
- Sports facilities with appropriate sized grounds.
- Clubs for different extra co-curricular activities.
- Hygienic refreshments at our Canteen.

- Convenience centre for stationary, photocopy facilities and light refreshments.
- Safe and Secured campus with 24 hours security.
- Separate Ladies Room with required furniture.
- Separate Hostels for Boys and Girls with necessary facilities.
- Spacious newly renovated auditorium, Seminar Room and Conference Room with all modern amenities.

### **6.3.6 Human Resource Management**

- Workshops for developing life skills like team building, inter-personal relations, time management and more.
- Families of the college staff is invited for major programmes of the college.
- Faculty development programmes in and outside campus.
- For ad-hoc appointment family members of staff is given preference.

### **6.3.7 Faculty and Staff recruitment**

Our college is a grant-in-aid college run by a private management. As per government rules all permanent faculty members have been appointed after procuring NOC from the Government for a sanctioned vacancy.

Government has made appointment of teachers with fixed-pay in the subject of Accountancy and Management. To maintain our student – teacher ratio some ad-hoc appointments have been made. The college had invited for interview all those candidates, who have applied informally, some who have been our ex-students and selected from among them.

### **6.3.8 Industry Interaction / Collaboration**

- Industrial visit is organized every year to give industry exposure to the students.
- Experts from industries are regularly invited to the college to deliver lectures and conduct workshops for faculties and students.
- Collaborating with companies for campus interview and placements.
- MOUs with the industry for short term add-on courses at the college.
- Tie-ups with companies for various students' activities of the college.

College sponsorship team approaches many companies for sponsoring events at the college. These provide them real world exposure and opportunity to interact with top executives of the companies.

### 6.3.9 Admission of Students

For our B.Com course the students are admitted purely on the basis of university guidelines. The whole admission process is made online. The whole admission process is very transparent and we do not have any management seats.

6.4 Welfare schemes for

Teaching	2
Non teaching	2
Students	4

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Sorab & Engineers	Yes	H.O.D
Administrative	Yes	Sorab & Engineers	Yes	Head of Accounts Office

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- University has introduced assignments for all subjects and has linked with internal marks.
- Project work at TY level for Statistics subject.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

University has not made any major effort to promote autonomy in college. However we as a college have framed a committee to evaluate the pros and cons of autonomy status. Committee has met with the authorities of few colleges having autonomous status.

## 6.11 Activities and support from the Alumni Association

Sr. No.	Date	Time	Subject	Speaker	Venue
1	11-05-2014	7.30 PM	Indian Ocean	Members	Sports Club
2	26-08-2014	5.00 PM	Guest Lecture " How to Read Balance Sheet	Shri K. D. Shah	H.L.Auditorium H.L. College of Commerce Navrangpura, Ahmedabad-9
3	30-08-2014	6.00 PM	A G M	Members	H.L.Auditorium H.L. College of Commerce Navrangpura, Ahmedabad-9
4	31-08-2014	7.15 PM	"Bey Yaar" Gujarti Movie Screening	Members	Alpha One Mall Vastrapur Ahmedabad
5	13-09-2014	4.30 PM	Director M. T. Patel Farewell	Director M. T. Patel	H.L.Auditorium H.L. College of Commerce Navrangpura, Ahmedabad-9
6	20 &21/09/2014	4.00 PM	Reiki Workshop	Prof. H. R. Bharucha	H.L.Auditorium H.L. College of Commerce Navrangpura, Ahmedabad-9
7	27-09-2014	7.00 PM	Dandia 2014	Members	H.L.Auditorium H.L. College of Commerce Navrangpura, Ahmedabad-9
8	27&28/09/2014	7.00 PM	Dandia 2014	Members	H.L.Auditorium H.L. College of Commerce Navrangpura, Ahmedabad-9
9	21-12-2014	9.00 PM	Health Awareness Camp	Members	H L New Building H L Campus Navrangpura, Ahmedabad-9

10	21-12-2014	6.30 P M	Batchmeet 1994	1994 Batch	H L Campus H.L. College of Commerce Navrangpura, Ahmedabad-9
11	17-01-2015	4.30 P M	Guest Lecture	Members	H L Tutorial Room H.L. College of Commerce Navrangpura, Ahmedabad-9
12	18/01/2015	6.30 A M	Mini- Marathon Run	Members & Student	H L Plaza
13	18-01-2015	9:00 A M	Sports Meet	Members	H L Plaza
14	25-01-2015	10:00 A M	Painting Competition	Members	H L Plaza
15	25-01-2015	10:00 A M	Photography Comp.	Members	H L Plaza
16	25-01-2015	7.00 P M	Annual Dinner	Members	H L Plaza
17	26-01-2015	8:00 A M	Cricket Match	HLCAA v/s APX	Loyola Ground
18	01-02-2015	7:00 A M	Heritage Walk	Members	Kalupur

### 6.12 Activities and support from the Parent – Teacher Association

We do not have a formal Parent –Teacher Association at the college. But many of the student’s parents are the alumni of the college and they always support the college. Parents are called to the college if their child does not meet the required attendance or fail in the college exam. Though not formal but parents have strong association with the college. Their cooperation is also taken for activities like industrial visit, lecture series and training for extra- curricular activities.

### 6.13 Development programmes for support staff

- Programmes for increase of computer proficiency, more usage of ICT in administration are conducted in an informal manner.
- Training programmes for using ERP has been conducted at the college.
- Workshops of inculcating office etiquettes, time management, positive attitude and more are also part of our yearly activity.

#### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

The club focuses on making the students identify the problem areas and find a solution for them and implementing it, so as to bring a change in the campus atmosphere and thereby contribute towards saving the environment. Activities included:

- Participation in SAYEN Handprint Challenge 2014
  - Received SEED funding of \$450/- from CEED
    - for making contribution to environmental sustainability
    - and strive towards making the HL campus carbon neutral.
- Preparing Carbon Foot Print report
  - Energy Audit
  - Execution of Energy Audit Recommendations
  - Water Harvesting
  - Tree Plantation
- Initiatives during 2014-15
  - Waste Management Initiatives
  - Cleanliness Awareness & Drive
  - Paperless Campus
  - Document Management Initiatives
  - Procurement of high end Server & ERP Management Software
- Solar power initiative
  - Our Proposal for 63 KW solar power initiative has been sent to UGC under the 12th plan

The members of the HLCC SAYEN Eco-Buddy Club, NCC & NSS, and the faculty members of the college joined hands to carry out a wonderful activity of “VRUKSHA ROPAN” on 23/09/2014 at 3:30pm.

## **Criterion – VII**

### **7. Innovations and Best Practices**

#### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.**

- Morning class for students opting for professional courses.
- Academic Audit with few new parameters by an external agency
- Environment audit by external agency.
- Moving towards paper- less office by initializing office automation system.
- Implementation of semester system for all courses at the college
- Implementation of few modules of ERP.
- Workshops of varied fields for skill development and overall development of students.
- Putting dustbins on every floor and every corner of the campus as a part of clean campus program.
- Appointing voluntary student leaders for each program and event at the college.

#### **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- Conducted an environmental audit by external agency.
- For increased answerability of every stake-holder it was decided to go for detailed academic audit by an external agency.
- To avoid theft & pilferage and also check class room discipline during teaching days and examinations, CCTV cameras are installed in class rooms and even in campus. CCTV cameras are also installed at administrative offices for monitoring administrative activities.
- Renovation of staff toilet and plan for renovation of boys and girls toilet.
- We have successfully hosted the Sports Meet for Ahmedabad Zone on behalf of Gujarat University. Next year we are again going to host the same event.
- Collaboration with MT Edu Care for providing coaching for CAT
- Organized a three day workshop for students opting for statistics as main subject.

- To improve debating skills and provide exposure to students about global matter we organized national level Model United Nations and organized intercollegiate competition.
- Workshop and seminars to provide exposure on future learning opportunities and career options was conducted for our students.

### 7.3 Give two Best Practices of the institution

- Environment audit by external agency for green campus.
- Free training for all activities by inviting experts.
- Reimbursement of all expenses for seminars/workshops for faculty members and staff

### 7.4 Contribution to environmental awareness / protection

- Active Eco-buddy club at the college in association with SAYEN.
- A special day for environment protection theme was celebrated during cultural festival of the college.
- Conducted an environment audit by external agency.

7.5 Whether environmental audit was conducted?    Yes  No

### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

## 8. Plans of institution for next year

- Explore academic autonomous status of the college.
- To organize department seminars and conferences at the college.
- To organize a week long program in association with various NGOs covering various health awareness program and activities of social cause at the college on a bigger scale.
- To tie-up with corporate to conduct workshop for teachers of various colleges so that they can train their students in job skills and career training.
- Steps to improve academic results of the students.
- Develop few modern and smart class rooms.
- Renovation of boys and girls toilet



Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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### **Annexure I: Feedback Analysis**

## **Faculty Feedback –Form**

Please grade the following as under

A=Excellent, B=Good, C=Average, D=Below average

1	Topic Presentation
2	Teaching method
3	Communication skills
4	Subject knowledge
5	Relating theory with practice and reality
6	Variety of illustrations while teaching
7	Handling of class discipline
8	Regularity in conducting classes
9	Timely completion of syllabus
10	Response to questions raised by students
11	Encouragement and support to students for other activities
12	Overall rating of faculty member

**Dr. Ms. M S Kelshikar**

	1	2	3	4	5	6	7	8	9	10	11	12
A	76%	81%	90%	88%	84%	84%	88%	79%	78%	90%	83%	86%
B	24%	19%	10%	12%	14%	16%	12%	19%	21%	10%	16%	14%
C	0%	0%	0%	0%	2%	0%	0%	2%	2%	0%	2%	0%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

**Prof. S S Shah**

	1	2	3	4	5	6	7	8	9	10	11	12
A	88%	90%	88%	97%	90%	90%	92%	85%	85%	88%	86%	93%
B	12%	8%	10%	3%	10%	10%	8%	14%	15%	12%	12%	7%
C	0%	2%	2%	0%	0%	0%	0%	2%	0%	0%	2%	0%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

**Prof. H R Bharucha**

	1	2	3	4	5	6	7	8	9	10	11	12
A	80%	73%	80%	84%	78%	71%	82%	73%	76%	78%	80%	80%
B	15%	20%	13%	11%	16%	27%	15%	22%	18%	16%	13%	16%
C	4%	5%	5%	2%	4%	0%	2%	2%	4%	4%	5%	2%
D	2%	2%	2%	4%	2%	2%	2%	4%	2%	2%	2%	2%

**PROF. Ms. K V VACHHARAJANI**

	1	2	3	4	5	6	7	8	9	10	11	12
A	76%	76%	78%	78%	76%	71%	71%	80%	75%	83%	78%	81%
B	22%	20%	22%	22%	24%	29%	27%	20%	20%	15%	20%	15%
C	2%	3%	0%	0%	0%	0%	2%	0%	5%	2%	0%	2%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	2%	2%

**PROF. P M PARMAR**

	1	2	3	4	5	6	7	8	9	10	11	12
A	61%	66%	61%	69%	61%	61%	68%	66%	69%	68%	66%	63%
B	34%	29%	36%	29%	29%	32%	25%	32%	29%	32%	31%	34%
C	3%	3%	3%	2%	10%	5%	7%	2%	2%	0%	3%	2%
D	2%	2%	0%	0%	0%	2%	0%	0%	0%	0%	0%	2%

**DR. Ms. N S BHAVSAR**

	1	2	3	4	5	6	7	8	9	10	11	12
A	88%	85%	88%	88%	86%	86%	85%	83%	86%	88%	85%	86%
B	12%	14%	10%	10%	12%	10%	15%	15%	8%	12%	15%	14%
C	0%	2%	2%	0%	2%	3%	0%	2%	5%	0%	0%	0%
D	0%	0%	0%	2%	0%	0%	0%	0%	0%	0%	0%	0%

**PROF. Y D SHASTRI**

	1	2	3	4	5	6	7	8	9	10	11	12
A	85%	81%	86%	85%	83%	80%	80%	81%	85%	83%	85%	81%
B	12%	15%	12%	12%	14%	15%	15%	15%	8%	15%	12%	14%
C	3%	3%	2%	2%	3%	5%	5%	2%	7%	2%	3%	5%
D	0%	0%	0%	2%	0%	0%	0%	2%	0%	0%	0%	0%

**PROF. Ms. HETAL CHOKSHI**

	1	2	3	4	5	6	7	8	9	10	11	12
A	86%	80%	78%	85%	80%	80%	81%	86%	78%	81%	86%	83%
B	14%	20%	22%	12%	17%	17%	19%	10%	19%	15%	12%	15%
C	0%	0%	0%	3%	3%	3%	0%	3%	3%	3%	2%	0%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	2%

**PROF. MS. M S BHAVSAR**

	1	2	3	4	5	6	7	8	9	10	11	12
A	93%	92%	92%	93%	88%	88%	86%	85%	90%	90%	90%	90%
B	7%	8%	8%	5%	10%	10%	12%	15%	8%	10%	8%	8%
C	0%	0%	0%	2%	2%	2%	2%	0%	2%	0%	2%	2%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

**PROF. H S DOSHI**

	1	2	3	4	5	6	7	8	9	10	11	12
A	78%	81%	71%	80%	80%	73%	75%	69%	73%	75%	71%	73%
B	20%	15%	27%	15%	20%	25%	20%	25%	22%	24%	24%	24%
C	2%	3%	2%	5%	0%	2%	5%	5%	5%	2%	3%	3%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	2%	0%

**PROF. B M PATEL**

	1	2	3	4	5	6	7	8	9	10	11	12
A	59%	53%	53%	61%	61%	59%	66%	71%	64%	68%	66%	63%
B	36%	41%	37%	34%	29%	29%	22%	24%	31%	25%	29%	34%
C	5%	7%	8%	3%	10%	10%	10%	3%	2%	5%	5%	2%
D	0%	0%	2%	2%	0%	2%	2%	2%	3%	2%	0%	2%

**DR. P B SHAH**

	1	2	3	4	5	6	7	8	9	10	11	12
A	97%	97%	93%	97%	93%	95%	97%	95%	95%	95%	95%	95%
B	3%	3%	7%	3%	7%	5%	3%	5%	5%	5%	5%	5%
C	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

**PROF. V M BHATT**

	1	2	3	4	5	6	7	8	9	10	11	12
A	64%	66%	71%	71%	68%	69%	64%	64%	66%	69%	64%	63%
B	34%	31%	27%	24%	25%	24%	27%	34%	27%	25%	32%	32%
C	2%	3%	2%	5%	5%	5%	8%	2%	7%	3%	2%	5%
D	0%	0%	0%	0%	2%	2%	0%	0%	0%	2%	2%	0%

**PROF. K H BAXI**

	1	2	3	4	5	6	7	8	9	10	11	12
A	54%	49%	49%	63%	53%	54%	54%	54%	53%	59%	59%	53%
B	34%	34%	27%	27%	34%	34%	27%	34%	32%	24%	25%	36%
C	5%	10%	12%	7%	8%	7%	14%	8%	8%	12%	10%	8%
D	7%	7%	12%	3%	5%	5%	5%	3%	7%	5%	5%	3%

**Ms. SAROG T GAMIT**

	1	2	3	4	5	6	7	8	9	10	11	12
A	32%	29%	29%	34%	31%	34%	32%	41%	39%	34%	41%	32%
B	19%	14%	20%	22%	17%	19%	24%	17%	17%	17%	12%	15%
C	29%	39%	36%	24%	34%	29%	27%	27%	27%	31%	29%	34%
D	20%	19%	15%	20%	19%	19%	17%	15%	17%	19%	19%	19%

**Mr. SANDIP PARMAR**

	1	2	3	4	5	6	7	8	9	10	11	12
A	80%	81%	76%	76%	75%	80%	81%	78%	78%	75%	76%	81%
B	17%	14%	20%	20%	20%	15%	15%	17%	17%	20%	19%	14%
C	2%	3%	3%	3%	5%	5%	3%	5%	5%	5%	5%	5%
D	2%	2%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

**Ms. SHRADDHA SONI**

	1	2	3	4	5	6	7	8	9	10	11	12
A	54%	55%	59%	55%	55%	52%	55%	54%	52%	57%	59%	55%
B	27%	25%	25%	27%	29%	32%	29%	29%	29%	27%	27%	27%
C	18%	16%	16%	16%	16%	16%	16%	14%	18%	16%	14%	18%
D	2%	4%	0%	2%	0%	0%	0%	4%	2%	0%	0%	0%

**Mr. SUDEEP SHAH**

	1	2	3	4	5	6	7	8	9	10	11	12
A	93%	96%	84%	91%	82%	84%	87%	87%	84%	84%	87%	91%
B	7%	4%	13%	9%	16%	16%	13%	13%	16%	16%	13%	9%
C	0%	0%	2%	0%	0%	0%	0%	0%	0%	0%	0%	0%
D	0%	0%	0%	0%	2%	0%	0%	0%	0%	0%	0%	0%

**Ms. DHRUTI RAWAL**

	1	2	3	4	5	6	7	8	9	10	11	12
A	62%	58%	62%	64%	62%	64%	58%	58%	60%	64%	64%	61%
B	20%	27%	22%	18%	24%	22%	22%	22%	22%	20%	20%	20%
C	11%	9%	9%	11%	9%	9%	13%	13%	11%	9%	9%	13%
D	7%	7%	7%	7%	4%	4%	7%	7%	7%	7%	7%	7%

**Ms. KHYATI KOTHARI**

	1	2	3	4	5	6	7	8	9	10	11	12
A	77%	77%	77%	74%	74%	74%	77%	74%	74%	74%	71%	58%
B	23%	19%	23%	23%	26%	23%	19%	26%	26%	23%	26%	33%
C	0%	3%	0%	3%	0%	3%	3%	0%	0%	3%	3%	8%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

**Ms. RUPAL RAJPUT**

	1	2	3	4	5	6	7	8	9	10	11	12
A	65%	61%	63%	61%	61%	69%	63%	65%	59%	67%	61%	67%
B	20%	24%	24%	22%	22%	19%	22%	20%	26%	20%	26%	19%
C	6%	6%	4%	7%	7%	4%	6%	6%	6%	4%	4%	4%
D	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	2%

**Ms. RASILA PATEL**

	1	2	3	4	5	6	7	8	9	10	11	12
A	70%	67%	67%	67%	67%	70%	67%	67%	67%	67%	67%	70%
B	18%	21%	21%	21%	18%	18%	21%	24%	24%	21%	24%	18%
C	9%	9%	12%	12%	12%	12%	12%	9%	9%	12%	9%	12%
D	3%	3%	0%	0%	3%	0%	0%	0%	0%	0%	0%	0%

**Ms. MINOTI JANI**

	1	2	3	4	5	6	7	8	9	10	11	12
A	86%	84%	82%	84%	80%	82%	80%	80%	80%	84%	82%	84%
B	14%	16%	18%	16%	18%	16%	20%	18%	20%	16%	18%	16%
C	0%	0%	0%	0%	2%	2%	0%	0%	0%	0%	0%	0%
D	0%	0%	0%	0%	0%	0%	0%	2%	0%	0%	0%	0%

Grade	Eagerness to help	Intent to handle the request	Knowledge of the work assigned	Time taken to complete the request	Behaviour	Quality of the work done	Office etiquette
<b>MR H J SHAH</b>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
A	65%	59%	63%	59%	63%	65%	63%
B	33%	35%	31%	30%	28%	31%	28%
C	2%	6%	6%	11%	9%	4%	9%
D	0%	0%	0%	0%	0%	0%	0%
<b>MR J R GADHAVI</b>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
A	62%	53%	65%	58%	67%	62%	60%
B	33%	42%	27%	29%	25%	33%	35%
C	4%	4%	5%	9%	5%	5%	5%
D	2%	2%	2%	4%	2%	0%	0%
<b>MR M P PARMAR</b>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
A	49%	49%	58%	54%	58%	54%	58%
B	26%	28%	23%	23%	19%	23%	18%
C	12%	11%	9%	12%	12%	14%	14%
D	12%	12%	11%	11%	11%	9%	11%
<b>MR. DHARMESH SHAH</b>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
A	63%	58%	67%	63%	57%	65%	58%
B	18%	28%	23%	22%	25%	20%	27%
C	10%	7%	2%	8%	10%	7%	8%
D	8%	7%	8%	7%	8%	8%	7%
<b>MS. POOJA SHAH</b>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
A	73%	78%	76%	79%	76%	79%	76%
B	25%	17%	22%	16%	21%	19%	17%
C	0%	3%	2%	3%	2%	2%	7%
D	2%	2%	0%	2%	2%	0%	0%

## COLLEGE FEEDBACK FORM

Please grade the following as under

A=Excellent, B=Good, C=Average, D=Below average

<b>COLLEGE ENVIRONMENT</b>	
1	Class room infrastructure and environment & discipline among students.
2	Attention and motivation at the individual level by the college.
3	Overall cleanliness on the campus.
4	Drinking water and refreshment facilities available on the campus.
5	Arrangements for two wheelers parking
6	Sports facilities on the campus
7	Access to college computers for academic as well as other programmes.
8	Timely display of notices and other announcements.
9	Fee collection and admission procedure
10	Accessibility to the principal in case of any personal problems

<b>EVALUATION SYSTEM</b>	
1	Advance announcement of syllabus and examination
2	Discussion of paper style in class.
3	Level of difficulty of the question papers set at the college level
4	The atmosphere in the examination hall.
5	Rechecking facilities in case of unsatisfactory results.
6	Special care and guidance to the students who have scored low in the exams.
7	Display of results on the notice board.

<b>CO-CURRICULAR ACTIVITIES</b>	
1	Opportunities for participation.
2	Variety of programs arranged throughout the year
3	Lead role by the students in planning and organizing the programs.
4	Special incentives to participants of sports and cultural activities.
5	Opportunities for interacting with class mates and other class students.

<b>LIBRARY</b>	
1	Overall atmosphere of the college library.
2	Collection of Books, their availability and variety of magazines and journals.
3	Easy access to Book and Reference section.
4	Adequacy of the seating arrangement in the library/ reading room.
5	I.N.A. library / Book bank services.

The College Environment										
	1	2	3	4	5	6	7	8	9	10
A	58%	57%	63%	40%	65%	75%	32%	70%	52%	58%
B	35%	37%	33%	45%	28%	20%	52%	23%	32%	35%
C	7%	7%	3%	10%	3%	5%	15%	5%	12%	7%
D	0%	0%	0%	5%	3%	0%	2%	2%	5%	0%

Evaluation System							
	1	2	3	4	5	6	7
A	58%	50%	58%	71%	39%	46%	60%
B	35%	38%	36%	29%	51%	39%	25%
C	7%	12%	7%	0%	8%	14%	15%
D	0%	0%	0%	0%	2%	2%	0%

Co-curricular activities					
	1	2	3	4	5
A	73%	63%	60%	67%	50%
B	20%	33%	30%	20%	37%
C	3%	2%	10%	13%	12%
D	3%	2%	0%	0%	2%

Our Library					
	1	2	3	4	5
A	63%	55%	62%	60%	55%
B	27%	42%	33%	27%	38%
C	8%	3%	5%	8%	7%
D	2%	0%	0%	5%	0%