



# H L College of Commerce

<b>Meeting Name:</b>	Online IQAC Meeting (Zoom Platform)
<b>Date of Meeting:</b> (MM/DD/YYYY)	11/06/2020, Thursday

## 1. Meeting Agenda

1. Organizing training program for capacity building for online teaching
2. Planning for conducting online exams
- 3.

Sr. No.	Name
1	Dr M S Kelshikar
2	Dr Parag Shah
3	Dr Manisha Bhavsar
4	Prof H R Bharucha
5	Prof P M Parmar
6	Dr Nisha Bhavsar
7	Dr Hetal Chokshi
8	Dr Sandip Parmar
9	Mr Dharmesh Shah
10	Mr Pritesh Jadav



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## 3. Discussion and Decisions

1.

Academic planning for 2020-21 was done after the Gujarat government and Gujarat University issued guidelines in June 2020 to start online teaching. Gujarat government has decided to procure MS Teams platform for all colleges and provide access to all faculty members, administrative staff and students of the college. It was decided to conduct training programs for staff members to ensure effective online teaching, and guidance to the students to ensure proper learning at their end by inviting expert resource persons.

2.

Informal evaluation of course completion to be done at departmental level regularly from time to time. It was decided to do comprehensive evaluation of students through online assignments and online internal tests conducted by the college.

3.