H L COLLEGE OF COMMERCE

Guidelines for Admissions through
Gujarat Common Admission Services
(GCAS)

GUJARAT COMMON ADMISSION SERVICES
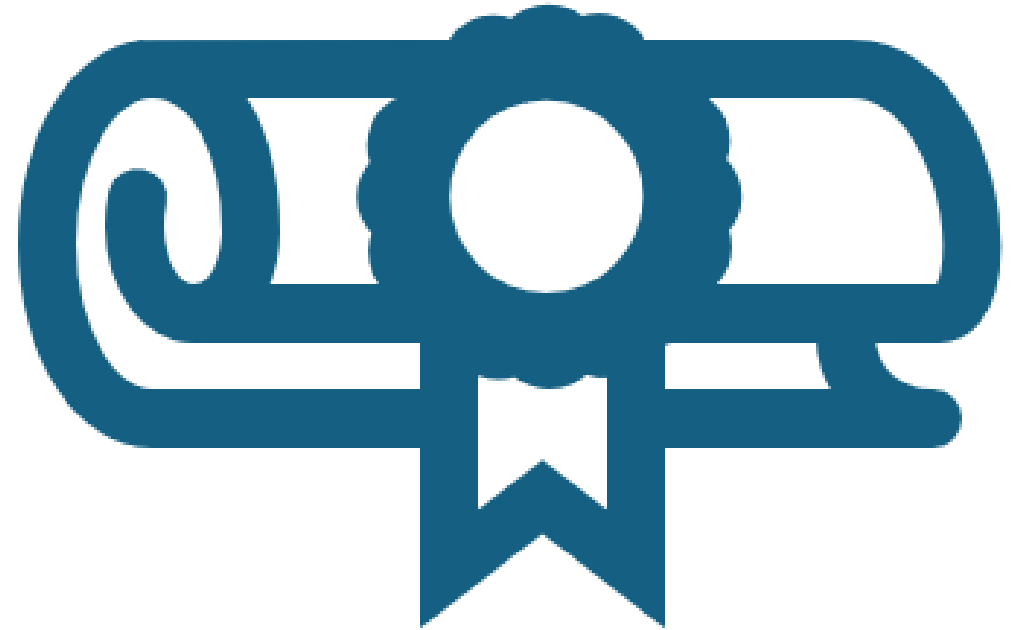

http://gcas.gujgov.edu.in/

GCAS Technical Help Line: +91 9274100797   support-gcas@gujgov.edu.in

UNDERGRADUATE COURSES

ELGIBILITY:

Any student who has completed the Higher Secondary Examination (HSE) from any board i.e., ISCE, CBSE, GSHEB and NIOS.

REQUIRED DOCUMENTS

Note: *In case of documents available in any local language, applicants are requested to upload certified copies of translations of these documents in English. In case of unavailability of an English transcript, the application will be rejected.*

Required Documents	Documents prescribed formats
1. Photographs	Two Recent Passport Size Coloured Photograph of the applicant with white background and visibility of both ears (In jpeg or jpg format)
2. Marksheet of Higher Secondary Examination (HSE)	Scanned Copy of the Original document in pdf format. All the information should be clearly visible.
3. School Leaving Certificate	
4. Passing Certificate/ Trial Certificate	
5. Migration Certificate (In case the student has done 12th from outside Gujarat)	
6. Domicile Certificate	
7. Category Certificate	
8. Family Income Certificate	
9. Free Ship Certificate	
10. Person with Disability Certificate	
11. Identity Proof (Adhaar Card/ PAN Card)	
12. 10th Standard Marksheet (for age proof)	

REGISTRATION PROCESS

01 Registration Advertisement in Leading Newspaper and Website of Education Department, Universities & Colleges

02 Online filling of registration form through Online Registration Link WWW.GCAS.edu.in

03 Submitting required information

04 Review filled registartion details and submission

05 User Id Creation (Username and Password will be sent to the Email id and Contact no.)

APPLICATION PROCESS

06 Candidate Login through the provided credentials

07 Selection of Stream/Courses & Universities/Colleges (Student Can Select Multiple Courses & Institiutes to apply)

08 Application form filling and relevant document uploading

09 Application form Preview & Print

10 Registration Fee Payment & Reciept Generation

11 Application Submission by the Candidate

ENROLLMENT PROCESS

12 Final Application will be sent to applied University & College

13 Merit List will be prepared by each Universities & Colleges and mail will be sent to the chosen students

14 The chosen students will visit the University/ College for document verification and fees submission

15 University/ College will confirm and enroll the candidate

REGISTRATION PROCESS

Step 1: Registration Process

- Visit the GCAS website

- Look for an "Apply Now" option

- Online registration form filling with the required personal details.

- Review & final submission

- An OTP will arrive at the registered Email ID and Contact Number.

Step 1: Registration Process

- ID Creation of the User

- The Username and Password will be sent to the relevant Email ID and Contact Number.

- The student needs to immediately change the password post registration.

ADMISSION PROCESS

Step 2: Admission Process

- The student needs to login to the portal with the User ID and Password as provided post registration.

- An OTP will arrive at the registered Email ID and Contact Number.

- Post Login, the student will be able to access the application form.
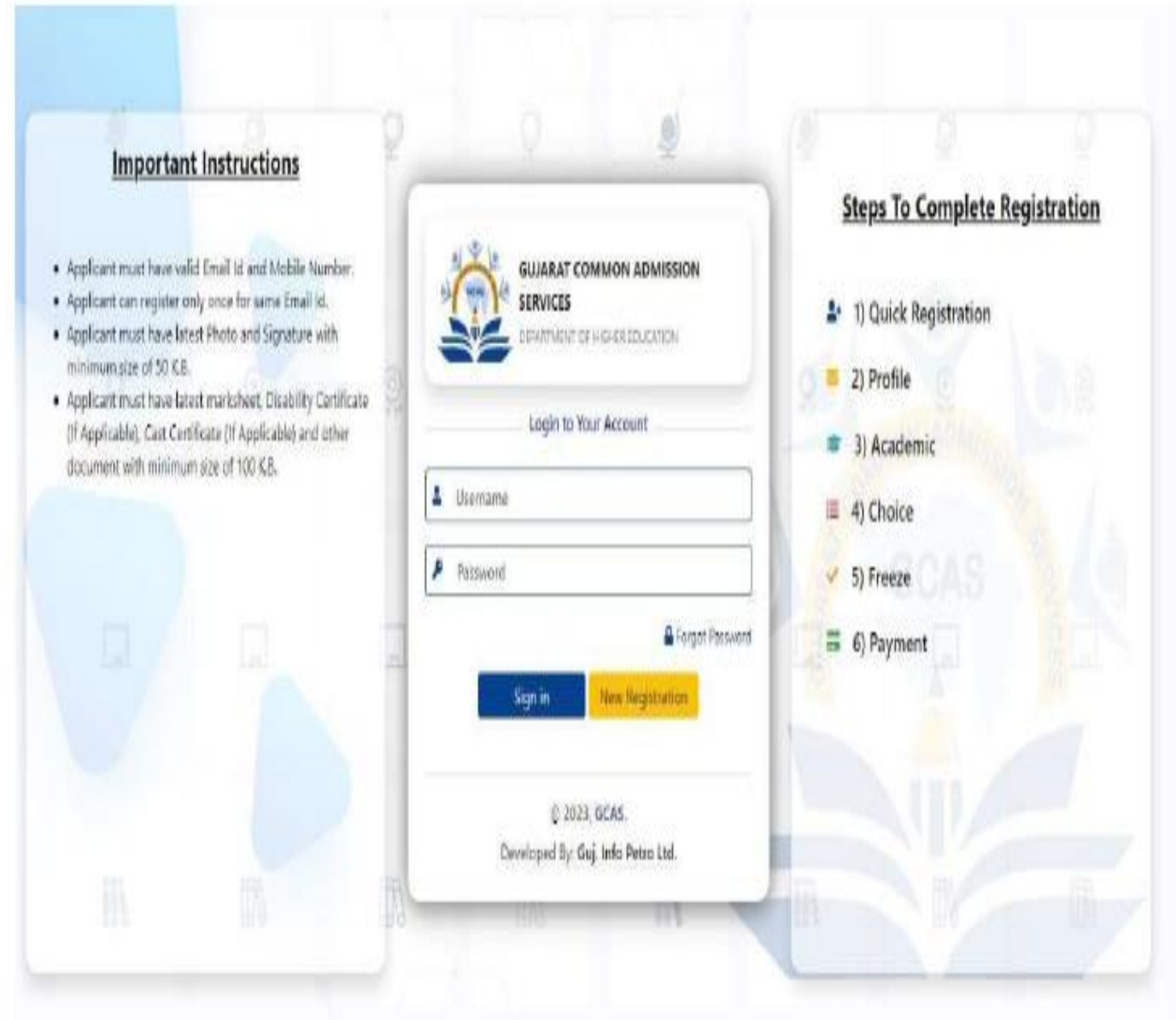
Step 2: Admission Process

The student will have to shortlist the course/s and the Universities/ Colleges offering respective courses in the state.

The student may choose as many streams as possible, courses or universities/ colleges as they wish.

Step 2: Admission Process

- Post-selection of the courses and their relevant Universities/ Colleges, the student will need to fill out an application form.

- Review of the filled application form. (It is recommended to revisit the entire application form before final submission)

Step 2: Admission Process

- Application fee payment through the provided Payment Gateway link. (One-time application fee payment for the selection of unlimited Universities/ Colleges, Streams, and Courses).

- The filled application form will automatically be sent to the respective email ID of the student.

- Final submission by the student.

ENROLMENT PROCESS

Step 3: Enrolment Process

- Submitted applications will be sent to all the Universities/ Colleges chosen by the student.

- Each University/ College will create separate merit lists of the students.

- The University/ College may be asked to create a merit list and send emails to the students as per their merit list.

- Based on the merit list, the chosen student will visit the University/ College for document verification and fee submission.

- University/ College will confirm and enrol the student.

- The student needs to visit the University/College after receiving an email from the chosen list of Universities/Colleges for document verification and final enrolment.

UNDERGRADUATE COURSES

GUJARAT COMMON
ADMISSION SERVICES

UNDERGRADUATE COURSES

- Bachelor of Commerce

- Bachelor of Business Administration

- Bachelor of Science

- Integrated Bachelor of Law

- Masters of Commerce

- Integrated Masters of Science

- Integrated Masters of Business Administration

- Post Basic Bachelor of Science

UNDERGRADUATE COURSES

- Bachelor of Interior Desing

- Bachelor of Architecture

- Bachelor of Engineering

- Bachelor of Library & Information Science

- Bachelor of Occupation Therapy

- Bachelor of Optometry

- Bachelor of Physical Education & Sports

- Bachelor of Physiotherapy

- Bachelor of Rural Studies

- Integrated Masters of Rural Studies

UNDERGRADUATE COURSES

- Bachelor of Vocation

- Bachelor of Vocational Studies

- Beginners Certificate Course

- Certificate Course

- Certificate of Proficiency

- Diploma

- Bachelor of Social Work

- Bachelor of Education

- Integrated Bachelor of Education

UNDERGRADUATE COURSES

- Bachelor of Arts
- Bachelor of Applied Arts
- Bachelor of Performing Arts
- Bachelor of Fine Arts
- Bachelor of Visual Arts
- Intermediate Certificate Course
- Bachelor of Music & Dance
- Shastri
- Visharad