

H L COLLEGE OF COMMERCE (AUTONOMOUS)

Prin S V Desai Marg, Commerce Six Roads, Navrangpura, Ahmedabad 380009

Minutes of the Meeting of the Academic Council of H L College of Commerce (Autonomous) held on Saturday, the 04th January, 2025, at 10:15 am at Conference Room, HLCC Building, Ahmedabad.

Member list:

Sr. No.	Name	Particulars	Attendance
1.	Dr Mona Kelshikar	Principal & Chairperson	Present
2.	CA Sunil Talati	Expert	Present Online
3.	Mr Hemant Shah	Expert	Present Online
4.	Dr Adhir Ambavane	Academician	Present Online
5.	Dr Anjali Sane	Academician	Present Online
6.	Dr Prateek Kanchan	Gujarat University nominee	
7.	Dr Nutan Kotak	Gujarat University nominee	Present Online
8.	Dr Sangeeta Ghate	Gujarat University nominee	
9.	Prof Pravin Parmar	Head, Department of Statistics	Present
10.	Dr Nisha Bhavsar	Head, Department of Accountancy & PG Program In-charge	Present
11.	Prof Yogendra Shastri	Faculty & Placement Officer	Present
12.	Dr Hetal Chokshi	Head, Department of Economics	Present
13.	Dr Manisha Bhavsar	Faculty	Present
14.	Prof Bharat Patel	Faculty	Present
15.	Dr Hiren Doshi	Faculty	Present
16.	Dr Parag Shah	Faculty & Member Secretary	Present
17.	Dr Saroj Rana	Faculty	Present
18.	Dr Sandip Parmar	Head, Department of Management	Present
19.	Dr Radha Tiwari	Faculty	Present
20.	Dr Nitin Verma	Faculty	Present
21.	Dr Akash Joshi	Faculty	Present
22.	Dr Poojan Parikh	Faculty & Controller of Examination	Present
23.	Dr Payal Shastri	Faculty & Co-ordinator, B Com (BFS)	Present
24.	CS Komal Kewalramani	Faculty & Co-ordinator, B S (Fintech)	Present
25.	CFA Pruthvi Kalal	Faculty & Co-ordinator, B S (IF)	Present

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Chairperson of the Meeting Dr. Mona Kelshikar, Principal, HLCC welcomed all attendees, who joined the meeting either physically or via video-conferencing. She confirmed that the required quorum was present and declared the meeting open.

She provided a brief background on the college's attainment of autonomy starting from 2024. She also gave an overview of the meeting agenda, highlighting the key topics to be discussed.

1. Approval of Previous Minutes:

The minutes of the previous committee meeting, were read, confirmed and approved. The action taken on the matter discussed in the previous meeting and the updates thereto were discussed amongst the members, before taking up the discussion as per the agenda shared with the members.

2. Update on Admissions 2024-25:

Dr. Mona Kelshikar provided an update about the current status of the GIA B. Com, M. Com courses. She also explained the re-designed course structure to align with new academic needs. Further, she apprised the members about the new SF Programs added in the trajectory of HLCC (Autonomous), and also about the intake for these programs. She apprised the Academic Council about the student intake and the seat distribution, including the bifurcation of Open and reserved seats. The members were also informed about the admission process formalities which began in the 1st week of June and were successfully completed by the end of June 2024. The classes started immediately thereafter from the 1st July 2024. She also updated the Council on the successful execution of the examinations and evaluation processes across all the GIA as well as SF programs.

RESOLVED THAT the academic council took note of the admission process, students' intake and the bifurcation of the category, and approved the following table of seats sanctioned and actual admitted.

Program	Sanctioned	Admitted
B Com Accountancy & Statistics (Gujarati Medium)	150 + 15	143
B Com Accountancy & Statistics (English Medium)	300 + 30	319
B Com Accountancy & Commerce (English Medium)	150 + 15	156
M Com (Accountancy)	125 + 13 + 4	142
B Com (Banking & Financial Services)	100 + 10	108
B S (Fintech)	100 + 10	87
B S (International Finance)	60 + 6	60

3. Evaluation Process:

Dr. Mona Kelshikar presented an overview of the newly adopted evaluation pattern following the college's attainment of autonomy. The pattern aligns with Bloom's Taxonomy, various levels of assessment such as: remembering, understanding, applying, analyzing, and evaluating. This system divides assessments into Continuous Internal Evaluation (CIE) and Term-End Exams, with specified weightages for 4-credit and 2-credit courses. After detailed discussions the following resolution was passed:

RESOLVED THAT the Council hereby reviewed and took the note of the new evaluation pattern of Bloom's Taxonomy with respect to (CIE) Mid-Term Exams and Term-End Exams separately for 4-credit and 2-credit courses as per follows:

Cognitive Skills	CIE	Term End
Remembering	MCQ test 1 (10 marks)	Q1 (10 marks)
Understanding	MCQ test 2 (10 marks)	Q2 (10 marks)
Applying	Assignment (10 marks)	Q3 (10 marks)
Analyzing	Mid-term exam (10 marks)	Q4 (10 marks)
Evaluating/ Creating	Mid-term exam (10 marks)	Q5 (10 marks)
Total	50 marks	50 marks

	4 Credit	2 Credit
Mid Semester Exam	20	10
Assignment	10	5
Online MCQ Test 1	10	5
Online MCQ Test 2	10	5
Comprehensive Internal Evaluation (CIE)	50	25
End Semester Examination (ESE)	50	25
Total	100	50

RESOLVED FURTHER THAT the members acknowledged that the examinations across all programs were conducted as scheduled, and that the processes for both examination administration and evaluation were effectively managed and executed on time.

4. Existing & New Prize Funds for students

Thereafter for the next agenda Dr Mona Kelshikar requested Dr. Manisha Bhavsar to present the data related to prize funds for students. Dr. Manisha Bhavsar informed the council that post-autonomy, the alignment with the older prize distribution format requires revisions. The challenges include difficulty in subject-wise prize distribution and the nominal value of some

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prizes. Additionally, students will no longer benefit from GU's prize structure, which necessitates updates to maintain parity and fairness, and thus in alignment with the same it was:

RESOLVED THAT the Academic Council agrees to the following with respect to prize fund structure:

- It was suggested to keep parity in prizes/medals across all programs.
- As per NEP, subjects vary with semester. So, subject wise prize is not recommended.
- Donations Above 1 Lac: The existing prize structure will remain unchanged for donations exceeding 1 Lac.
- Donations Below 1 Lac: Donors with amounts less than 1 Lac will be contacted to augment their donations to at least 1 Lac to ensure proper interest accrual. If this is not possible, the funds will either be exhausted and new donors will be sought to maintain parity.
- Existing fund Corpus (More than Rs.1,00,000) should be utilized for recommended medals for B Com Accountancy.
- For all the funds received, Prizes will be given for 5/10 years. After which considering interest rate and other factors, review of Prizes will be conducted.
- Prizes will continue to be awarded from the trust fund.
- The prize distribution for Batch Toppers across all the courses will be augmented, from the available funds.
- The Outstanding Student of the Batch award will include both curricular and extracurricular achievements, covering students' accomplishments over the first three years, to ensure parity and fairness in the evaluation process.
- For B. Com Banking and Finance Services (BFS) and for B.S. International Finance (IF), there is currently no donor.

5. Infrastructure development

Dr. Mona Kelshikar provided an overview of recent infrastructure developments and innovations undertaken at the college. She then requested Dr. Parag Shah to elaborate on the various projects and upgrades. Dr. Parag Shah presented a detailed update on key initiatives that have been implemented to enhance the college's academic and operational environment and thereafter the following resolution was passed:

RESOLVED THAT the Council members acknowledged and took note of the following developments:

1. **ERP System:** The adoption of the ERP system to streamline all processes, including admissions, fees, teaching plans, resource materials, online assignments, quizzes, and tests, ensuring greater efficiency in academic administration.
2. **Solar Panel Installation:** The installation of a 60 KW solar power system on the college rooftop as part of a green initiative. This will help in reducing electricity costs, aligning with the college's commitment to sustainability and social responsibility.
3. **New Computer Lab:** The development of a new computer lab with approximately 50+ upgraded computer systems, aimed at enhancing skill development for both existing and new students. The lab will support online quizzes, exams, and value-added courses.
4. **Examination Centre:** A state-of-the-art, centralized examination facility equipped with CCTV monitoring to ensure secure and technology-driven assessments.
5. **New Self-Finance Staff Room:** The renovation of the M.Com room block to create a dedicated staff room for self-finance faculty members.

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6. **Renovation of Administrative Block:** Comprehensive renovation of the administrative block, including the installation of the latest electrical fittings to ensure modernized infrastructure and comfortable work environment.
7. **Smartboards and Interactive Projectors:** The installation of smartboards and interactive projectors in classrooms to facilitate multimedia content delivery and enhance teaching and learning. Future plans include upgrading all classrooms with similar infrastructure over the next 3-4 years.

RESOLVED FURTHER THAT the Council recognizes the importance of these upgrades in fostering a modern, efficient, and sustainable academic environment for both students and faculty.

6. **Any other matter with the permission of the Chair.**

Dr Anjali Sane expressed her appreciation for the recent upgrades and changes, acknowledging their positive impact on the college.

Dr Nutan Kotak inquired about the research facilities available for faculty and students. In response, Dr. Mona Kelshikar shared details about the certain faculty development program aimed at supporting research activities and faculties attending the same which will assist them in academic publications. Dr. Parag Shah with respect to research facilities for students apprised and elaborated on the structure in place that provides BCom Statistics students with hands-on research experience, highlighting the achievements of 2-3 students who successfully published their research work in recent past few years.

Shri Hemant Shah raised a question regarding internships and placements, and in response to that Dr. Mona Kelshikar requested Prof. Y. D. Shastri to provide an update and he informed the members that the college has established collaborations with companies like KPMG and Bank of America for campus placements. Dr. Mona Kelshikar at the last also noted that collaborations for Self-Finance (SF) programs are currently in the pipeline.

Shri Hemant Shah also asked about faculty training to which Dr. Mona Kelshikar shared that recently recruited professors had undergone faculty development training, specifically focused on research, under the guidance of KCG and the government. Additionally, workshops for all faculty members on research skills are in the pipeline to be conducted.

Shri Hemant Shah further inquired about sports development, to which Dr. Mona Kelshikar invited Dr. Sandip Parmar to provide details and he explained that while the number of students benefiting from the sports quota has decreased over the past five years, the college continues to offer excellent sports facilities.

Dr Adhir Ambavane inquired about national or international collaborations for academic exchange programs. Dr. Mona Kelshikar provided information about the ongoing efforts to establish such collaborations to further enhance academic opportunities for both students and faculty.

Thereafter, the meeting was concluded with a vote of thanks to the Chair.

Place: Ahmedabad
Date: 4-11-2025


Dr. Mona Kelshikar
Chairperson